

**Family Development Center**

**Application for Employment**

Please submit application, resume and references to Family Development Center 300 Jerry’s Drive Roseburg, OR 97470

|  |
| --- |
| Applicant Information |
| Last Name |  | First |  | M.I. |  |
|  |
| Street Address |  | Apartment/Unit # |  |
| City |  | State |  | ZIP |  |
|  |
| Home Phone |  | Cell Phone |  |
|  |
| Date Available |  |  | Email |  |
| Position Applying for: |  |
|  |
| Are you a citizen of the United States? | YES [ ]  | NO [ ]  | If no, are you authorized to work in the U.S.? | YES [ ]  | NO [ ]  |
|  |
| **Education** |
| High School |  | Address |  |
| From |  | To |  | Did you graduate? | YES [ ]  | NO [ ]  | Degree |  |
|  |
| College |  | Address |  |
| From |  | To |  | Did you graduate? | YES [ ]  | NO [ ]  | Degree |  |
|  |
| College |  | Address |  |
| From |  | To |  | Did you graduate? | YES [ ]  | NO [ ]  | Degree |  |
|  |

|  |
| --- |
| **Qualification and experience pertaining to position applying for :** |
|  |
| **Have you ever worked in a preschool setting? Please supply specifics:** |
|  |
| **Other skills and training and experience: (list volunteer activities, computer knowledge and trainings…)** |
|  |

|  |
| --- |
| Previous Employment |
| Company |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  | How many weeks do you work per year |  |
| Responsibilities |  |
| From |  | To |  | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
|  |
| Company |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  |
| Responsibilities |  |
| From |  | To |  | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
|  |
| Company |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  |
| Responsibilities |  |
| From |  | To |  | Reason for Leaving |  |
|  |
| **PROFESSIONAL REFERENCES** (professional references are people who have supervised you in past jobs) |
|  | Name | Address | Phone |
| 1 |  |  |  |
| 2 |  |  |  |
|  |  |  |  |
| **PERSONAL REFERENCES** |
|  | Name | Address | Phone |
| 1 |  |  |  |
| 2 |  |  |  |
|  |  |  |  |
| Disclaimer and Signature |
| I hereby certify that this application contains no misrepresentations or falsifications and that the information given is true and complete to the best of my knowledge and belief. I understand further that misrepresentations or omissions of facts called for in this application is cause for cancellation of the application and/or dismissal from employment. I authorize the employer, Family Development Center, to make any and all appropriate investigations to verify my qualifications for this position. I authorize release of information from current and former employers and authorize use of above information by Family Development Center.  |
| Signature |  | Date |  |